

Minutes of the Henika District Library Board of Directors Regular Meeting, April 8, 2010.

The meeting was called to order by board president Carrie Marchesotti at 6:02PM.

Present: Marchesotti, Gary Marsh, Helen Gambie, Bob Kennedy, Roger Bean, Marie Musgrave and library director Lynn Mandaville.

Absent: Ann McInerney and Dave VanStensel.

Motion Kennedy, second Musgrave to approve the agenda as amended. All aye, motion carried.

Motion Kennedy, second Gambie to approve the minutes of the March 18, 2010 regular meeting. All aye, motion carried.

Financial Report.

- The accountant's month end report for March 2010 was reviewed and filed. Marchesotti asked for explanation of overage in Building & Grounds. Down payment for new south side entry contributed to that.
- The credit card detail report for March 2010 was reviewed and filed.
- Motion Kennedy, second Bean to pay the bills. All aye, motion carried.
- Penal fines have not been received. No report to review.

Communications. None.

Director's Report.

- Mark Kolean from Shoreline has created a "fix" to our illegal download problem by blocking the web site in question as well as other music download sites.
- A new monitor has been purchased so that Thom's can be returned to the network.
- Marchesotti has requested that the city restripe the parking lots this summer.
- Vicki Kouchnerkavich has informed Mandaville that her husband will be retiring soon and she would like him covered by her health insurance. Budget revision will be needed to cover that expense.

Youth Services Supervisor's Report. (Attached)

Unfinished Business.

- New play group activities was covered in the above report.

## New Business.

- Public comment for non-agenda items. None.
- Imposing fees for interlibrary loan items not picked up by patrons. Mandaville presented a case for imposing fees on patrons who fail to pick up the items they order delivered to Henika. Delivery services for interlibrary loan continue to increase in costs to the library by those who abuse the service. She would like to institute a \$1.00 per items charge effective July 1, 2010. This would allow for adequate time to inform the public of this new procedure and writing of policy to cover it. Mandaville anticipates using our monthly ad, our web site, book marks and signs to get the word out. Motion Musgrave, second Kennedy to adopt this procedure and direct Mandaville to create the necessary documentation. All aye, motion carried.
- Renewal time for employee health insurance. Mandaville presented the figures from our insurance agent showing an increase of 8.95% in premiums for the current plan and coverage. Actual increase will be greater because of adding one person to the plan. Motion Kennedy, second Bean to renew employee health coverage with the same plan at the new premium. Ayes: Marchesotti, Marsh, Bean, Kennedy and Musgrave. Abstentions: Gambee. Motion carried. The matter of how much of the employee deductible will be contributed by the library will be taken up at the May meeting. Mandaville will ask Kouchnerkavich if her husband will receive any health coverage as part of his retirement package.

## Around the Table.

- Kennedy – the new game table looks great.
- Gambee – she is glad to be back after her winter away.
- Bean – asked for clarification of the proposed Allegan District Library millage. Mandaville explained that this millage would determine how much each municipality in the district would contribute to library operations. Their district conforms to Allegan school district boundaries. It adversely affects revenues to Hopkins Township Library.
- Marchesotti – asked that discussion of Gambee's board seat be put on the May agenda. She also informed the board that when her term expires in 2011 she will not be seeking reappointment because she needs the time to attend to the demands of her growing children's activities.
- Musgrave – would like purchase of the building next door to be an agenda item in May.

The meeting was adjourned at 6:47PM.

