

Minutes Of The Henika District Library Board of Directors Regular Meeting, June 17, 2010.

The meeting was called to order at 6:01PM by board president Carrie Marchesotti.

Present: Marchesotti, Roger Bean, Maria Musgrave, Gary Marsh, Bob Kennedy, Ann McInerney, Deb Radmacher and library director Lynn Mandaville.

Kennedy swore in newly appointed board member Deb Radmacher, representing Wayland Township.

Motion Kennedy, second McInerney to approve the agenda as amended. All aye, motion carried.

Motion McInerney, second Bean to approve the minutes of the May 13, 2010 regular meeting. All aye, motion carried.

Financial Report.

- The accountant's month end report for May 2010 was reviewed and filed.
- The credit card detail report for May was reviewed and filed.
- Motion Kennedy, second Bean to pay the bills. All aye, motion carried.
- Penal fines were reviewed. It appears that we have received January, February and April fines. March fines are a mystery and Mandaville is having a hard time getting a response from the county treasurer's office. She will continue to be a squeaky wheel.

Communications.

- Letter of resignation from board member Helen Gambee.
- Letter from Orton, Tooman, Hale McKown & Kiel, attorneys for the Helme Trust, that there is a tentative sale of the Geneva Drive property.
- Letter from same confirming the sale of the above property. Final distribution will be made when refund checks are received for 2008 State and Federal income tax returns and sale of Blackrock Municipal Fund Stock.
- FOIA request from Kitch, Drutchas, Wagner, Valitutti & Sherbrook regarding documents to be used in Ogemaw County v MERS. We do not have the documents they are seeking. Mandaville sent letter to that effect.
- Certificate of Appreciation from the Allegan County Sheriff's Department thanking us for our participation in Victims Rights Week promotion.

Director's Report.

- We have a new board member, Deb Radmacher. Still need replacement for Dave VanStensel.
- Publicity has begun on the discontinuation of interlibrary loan of audio visual materials and books newer than six months. Public response so far has been "I guess you have to do what you have to do."
- Patron asked if there would be another fine forgiveness this summer. Motion McInerney, second Musgrave to conduct another fine forgiveness for the months of July, August and September. All aye, motion carried. Board requested another fine forgiveness around the winter holidays connected with food collection for the Christian Neighbors Food Pantry.
- Underfunded contract areas. Mandaville explained what they are and which ones will impact us. Residents of townships that contract for services from other libraries but do not financially support that library at the minimum three tenths mill level will no longer be served by libraries other than that home library. Special library cards will be issued to those patrons so we can identify them and decline them service. This will be effective June 28, 2010. Patron reaction has been intense. This comes out of a law suit between Herrick District Library and the Library of Michigan. Lakeland has mandated this change in service to residents of underfunded contract areas. The board directed Mandaville to put together a page of explanation for those people, including information and steps they can take to inform their townships that they want at least three tenths mill funding to the home library so their reciprocal services can be restored.
- Evaluations of the director by board members are due to president Marchesotti no later than Saturday, June 26, 2010.
- An Eagle Scout candidate has expressed interest in building a porch table for the library for use by laptop users accessing library WIFI as part of his project toward that award. The board should expect to see more information regarding the project in the near future.

Youth Services Supervisor's Report. (Attached)

Marsh arrived at 6:52PM due to being trapped in a traffic jam on 131.

Unfinished Business.

- Discussion of property acquisition. Brief discussion occurred concerning the library acquiring land toward expansion. Consensus was that the economy makes this an inopportune time to do so.

- Budget revision. Motion Kennedy, second Marsh to revise the budget to reflect the additional revenue from USF money and to correct the over expenditure in Building & Grounds Maintenance. All aye, motion carried.

New Business.

- Public comment for non-agenda items. None.
- Lakeland Library Cooperative budget and costs to libraries, along with the Menu Service Agreement for 2010/11. Board directed Mandaville to sign and return the agreement with no changes to our services.
- Front flower bed needs serious attention and shrubs at bottom of stairs are overgrown. Musgrave gave Mandaville the contact information for someone whose work she is familiar with and recommends highly. Mandaville will contact for proposal.
- New materials return box is less than ideal. Some ergonomic issues as well as slot inadequacy. Use has been spotty so far so staff is publicizing it on the web site so we can better gauge the use and limitations. To be reviewed next month.
- Annual facility inspection. The board toured the library and grounds and compiled a list of issues to be addressed. Musgrave will acquire a hose reel for the side of the library. List attached.
- Motion Musgrave, second Kennedy to go into closed session for the purposes of reviewing the director's evaluations of library staff. All aye, motion carried. The board went into closed session at 7:37PM. The board returned to regular session at 7:52PM.

Around the Table.

- Marsh commented on some observations he has made regarding public misconceptions about the library, including the opinion that the library has lots of money, and that there is a lack of progress toward expanding the facility. He also wanted to make sure that resolutions for Helen and Dave would be prepared for next month.
- Musgrave welcomed Radmacher to the board.
- Radmacher expressed her enthusiasm about being part of the board.
- McInerney also welcomed Radmacher.

The meeting was adjourned at 8:00PM.