

# AGENDA

Henika District Library  
Planning Committee Meeting  
September 4th, 2025 at 4pm

## **I. Call to Order - Members Present:**

Members Absent:

Staff Present:

Guests:

## **II. Approval of Agenda -**

## **III. Approval of Meeting Minutes -**

- August 2025 Minutes

## **IV. Unfinished Business**

### **A. Fundraising Initiatives**

- a. T-Shirts
- b. Yard Signs
- c. MonsterMash
  - i. Ideas
    1. Apple bobbing
    2. Haunted House
    3. Hayride
    4. Professional Murder Mystery Dinner

### **B. Professional Fundraiser**

- a. Update
- b. Draft Interview Questions
- c. Set Interview Meeting availability

## **V. New Business**

## **VI. Around the Table**

## **VII. Adjournment -**

# Minutes

Henika District Library  
Planning Committee Meeting  
August 4th, 2025 at 1:15pm

## **I. Call to Order - 1:19pm by Brinks**

Members Present: Danielle Simmons, Deb VanderSlik, and Rachel Brinks

Members Absent:

Staff Present: Cierra Bakovka

Guests: Meghan Augustin

## **II. Approval of Agenda - Motioned by Augustin, seconded by VanderSlik**

## **III. Approval of Meeting Minutes - Motioned by Brinks, seconded by VanderSlik**

- June 2025 Minutes

## **IV. Unfinished Business**

### **A. Fundraising Initiatives**

#### **a. T-Shirts**

- i. Tshirts continue to be sold, no new orders needed at this time.

#### **b. Summerfest**

- i. Dunk tank was successful. \$762.13 gross, \$342.13 net. Saw an increase in large donations after event, \$500 for one and \$1000 for another

#### **c. Direct Mail**

- i. Many mailings were returned with complaints of wrong addresses. Cause of discrepancy unknown. Will use "to current resident" on future mailings.

### **B. Professional Fundraiser**

#### **a. Draft RFP**

- i. Will recycle some portions of previous RFPs. Goal will be to raise 1.5 million for expansion by December 1st, 2026. Expectations discussed and questions suggested. Current timeline proposed:

1. Advertising date: 9/2/25
2. Proposals due: 9/19/25
3. Interview dates: 9/29/25 - 10/3/25
4. Contract award date: 10/15/25
5. Completion date 12/1/25

## **V. New Business**

### **1. New idea Brainstorm**

#### **a. Yard Signs**

#### **b. Monster Mash**

# Minutes

- i. Apple bobbing
- ii. Haunted House
- iii. Hayride
- iv. Professional Murder Mystery Dinner

## **VI. Around the Table**

No one had anything to add

## **VII. Adjournment - 2:39pm, motioned by Augustin, seconded by Brinks**





# Yard signs ★★★★☆ 231 reviews

Custom yard signs are great for promoting businesses, events, real estate, and more. Yard signs are printed on both sides in full color on weather-resistant polyethylene and come with metal stands for easy installation.



### Size

24.5" x 19"

### Select a quantity

- 10 \$60
- 20 \$110 Save 8%
- 50 \$257 Save 14%
- 100 \$499 Save 17%
- 200 \$979 Save 18%
- 300 \$1,456 Save 19%
- 500 \$2,407 Save 20%
- 700 \$3,355 Save 20%
- 800 \$3,829 Save 20%
- 1,000 \$4,774 Save 20%
- Custom quantity

**\$60**

\$6 / sign

**Continue**

Next: upload artwork →

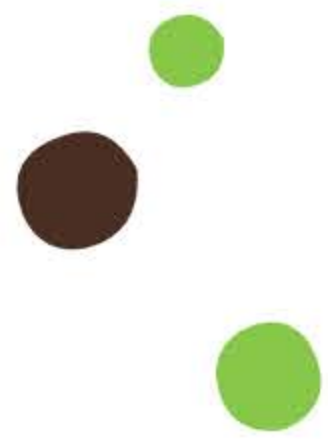


Free shipping in 4 days

Get an online proof

Low cost signs

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MY LIBRARY

## "Mad Scientist Slime Lab"

### Concept:

Set up a hands-on slime-making station where kids can mix their own spooky slime with glitter, glow-in-the-dark powder, etc.

### Fundraising Angle:

- Charge per slime creation (\$5).
  - Option to upgrade with mix-ins (e.g., eyeballs, scents) for extra \$1–2.
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## "Blood Drive for Brains" – Zombie Target Toss

### Concept:

A carnival-style game where players throw "brains" (painted beanbags) at zombie heads to win prizes.

### Fundraising Angle:

- Pay to play (\$1–\$2).
- Small prizes or raffle entries for successful hits.

## "Monster Makeover Booth"

### Concept:

Face-painting, fake scars, zombie wounds, or vampire bites applied by volunteer "mad makeup artists."

### Fundraising Angle:

- \$5–\$10 depending on detail.
- Photos included or an upgrade to get a professional pic for \$3 more.

### Why it's a draw:

Creates walking ads for the booth—every painted face draws more traffic.

## "Library of Shadows" Fortune Booth

### Concept:

Volunteers dressed as spooky literary characters (e.g., Edgar Allan Poe, a witch librarian) tell fortunes using books—flip to a random passage and "read your future."

### Fundraising Angle:

- Pay for a fortune (e.g., \$3 each).
- Extra for personalized spooky poem or "book-based horoscope."

### Why it fits:

Books + spooky fun + conversation starter. Works in a small space.