

Minutes

Henika District Library

Building & Grounds Committee Meeting

February 2nd, 2026 at 6:00 pm

- I. **Meeting called to order at 6:02 pm by Marsh**
 - A. Members Present: Rachel Brinks, Gary Marsh, Pamela Meyer
 - B. Members Absent: None
 - C. Staff Present: Cierra Bakovka
 - D. Guests: Meghan Augustin (ex-officio)

- II. **Approval of Agenda:** Brinks motioned to approve the agenda as presented, Meyer seconded. All in favor, motion carried.

- III. **Community Opportunity to Address the Committee:** No community present.

- IV. **Approval of Meeting Minutes:** Augustin motioned to approve the November 2025 Building & Grounds Committee meeting minutes, Brinks seconded. All in favor, motion carried.

- V. **Unfinished Business: None**

- VI. **New Business**
 - A. Expansion Project Contingency Plan
 1. Kennari (our fundraising consultants) would like us to develop a contingency plan for use in case the millage fails so that potential donors have a clear picture of how their donations will be used. Bakovka is waiting on quotes from Triangle to determine what kind of changes we could do with a budget of 1.5 million, our fundraising goal. We discussed the items from our needs/wants list that are most important in the case of having to pare down the project; the discussion was tabled until we can get the quotes from Triangle.
 - B. HVAC Part 2
 1. Last year, we replaced one furnace/AC set that had been from 1995. Discussed replacing the other set (from 1996) this year or pushing it until next year, and if we would like the same make/model, etc. The set is already past its life expectancy, and we needed to do a minor repair on it last year. Meyer motioned that we bring a recommendation to the board to replace the set this year, with the same make/model we purchased last year. Brinks seconded. All yes, motion carried. Bakovka will get updated quotes to bring to the board.

VII. Around the Table

- A. Brinks: Nothing to add.
- B. Augustin: Nothing to add.
- C. Marsh: Thanked everyone for their patience with him having a different point of view.
- D. Meyer: Nothing to add.
- E. Bakovka: She appreciates that even when we disagree, we value each other's different opinions and perspectives.

VIII. Adjournment: Meeting adjourned by Marsh at 6:39 p.m.