

Meeting Minutes

Henika District Library

Board of Trustees Special Meeting

December 2, 2025 at 6:00 p.m.

Members Present: Meghan Augustin, Rachel Brinks, Elizabeth Engels, Jacqui Kuhn, Pam Meyer, Danielle Simmons, Deb Vander Slik

Members Absent: Gary Marsh

Staff Present: Cierra Bakovka – Director

Guests: None

- I. Call to Order: Meeting called to order at 6:03 p.m. by Augustin.
- II. Approval of Agenda, with the addition of a window update, motioned by Vander Slik and seconded by Kuhn. All yes, motion carried.
- III. Community Opportunity to Address the Board: No community present.
- IV. Approval of November 2025 regular meeting minutes motioned by Augustin and seconded by Meyer. All yes, motion carried.
- V. Unfinished Business
 - A. Window Update
 1. The windows have arrived back in stock. Since it will be cold while the windows are being installed, we will need to close for the day. Staff will continue to work with a space heater.
 2. Brinks motioned that we close Thursday, Dec. 11th, according to Bakovka's recommendation. Augustin seconded. All yes, motion carried.
- VI. New Business
 - A. Employee Health Insurance
 1. Bakovka gave an overview of the plans available and the staff preferences. Kuhn summarized the finance committee's discussion and recommendation. Discussion ensued.

2. Kuhn motioned to change the employee insurance plan to Blue Elect Plus POS Platinum Option 2 for the 2026 year. Augustin seconded. Roll call vote:

- a) Brinks - yes
- b) Kuhn - yes
- c) Simmons - no
- d) Meyer - yes
- e) Engels - yes
- f) Vander Slik - yes
- g) Augustin - yes
- h) Marsh - absent

Motion carried.

VII. Around the table

- A. Brinks - Nothing to add.
- B. Kuhn - Nothing to add.
- C. Simmons - Nothing to add.
- D. Meyer - Appreciates all the work of the finance committee.
- E. Engels - Nothing to add.
- F. Bakovka - Thanked the board and finance committee for their help in making the meeting effective. There was a gas leak scare today, but it turned out fine.
- G. Vander Slik - Nothing to add.
- H. Augustin - Reminder to turn in director evaluations. Per policy, the library closed on Wed., Nov. 26, due to weather.

VIII. Adjournment of the meeting motioned by Augustin and seconded by Brinks. Meeting adjourned at 6:59 p.m.