

# AGENDA

Henika District Library  
Building & Grounds Committee Meeting  
May 29th, 2024 at 4:15pm

- I. Call to Order**
  - A. Members Present:
  - B. Members Absent:
  - C. Staff Present:
  - D. Guests:
  
- II. Approval of Agenda**
  
- III. Community Opportunity to Address the Committee**
  
- IV. Approval of Meeting Minutes**
  - A. April 2024 Building & Grounds Committee Minutes
  
- V. Unfinished Business**
  - A. Parking Lot Expectations
  - B. Grant Opportunities
    1. Facade Grant
  - C. Expansion Project Update
  
- VI. New Business**
  - A. Building/Grounds Walkthrough
  
- VII. Around the Table**
  
- VIII. Adjournment**

# MINUTES

Henika District Library

Building/Grounds Meeting

April 29, 2024: 4:15 by Fryling

- A. Members Present: Meghan Augustin, Suzy Byville, Tami Fryling, Gary Marsh
- B. Members Absent: none
- C. Staff Present: Cierra Bakovka – Director
- D. Guests: none

II. Approval of Agenda: motioned by Byville, seconded by Fryling. All yes, motion passed.

III. Community Opportunity to Address the Committee: No one present

IV. Approval of February 2024 Meeting Minutes: motioned by Fryling, seconded by Meghan. All yes, motion passed

V. Unfinished Business

A. Parking Lot:

1. Letter drafted by Bakovka will be presented to full Board at May 2024 meeting.

2. ADA parking. We are already in compliance with ADA and can reduce to 2 in total. Extras spaces will be converted to regular parking.

3. Signage for 2 spaces will be approximately \$52.00. Additional signage is priced at approximately \$647.00. Concrete blocks to hold signage are available via "Emedco". Alternates are available via AMAZON at a more reasonable price but are not cement.

4. Holes. Bakovka attempted to contact local companies.

- a. Asphalt company in Wayland did not respond
- b. Caledonia(Greenbauer) gave a quote for \$22,500.00 for the entire parking lot to be replaced. OR: filling pothole and putting down new stripes would be approximately \$750.00
  - i. Committee agrees to have Director clarify materials to be used then fill holes and put down new stripes/handicap markings.

## B. Grant Opportunities

### 1. Facade Grant:

a. Windows: Director will apply for Grant once 2 quotes are obtained. The first quote is from Alside for \$18,615.14 for 20 total windows.

b. Lighting: One quote has been obtained from Outdoor Lighting for a total of \$8,898.70 for 23 lights. Director trying to get 2<sup>nd</sup> quote to complete Grant.

C. Building Update: Triangle has made a recommendation that we terminate our current historical status and build however we want. The biggest advantage to keeping the 'historical' status is 'building codes'. Historical status was appointed early 2000's.

### 2. Brainstorming about options:

a. There still is potential to move to another space. i.e. Another Wayland school building/Pine Street.

i. Advantages. Large enough, has outside space, including parking, might be able to stay open during renovations. Still in Wayland City limits.

ii. Disadvantages: Need total renovation. Still an old building. The building is not even for sale yet; i.e not relevant at this time. To continue discussing this would be pre-mature. Total renovation

would be farther in the future than the current plan. If the building is not even for sale, no point in furthering this discussion.

b. Losing historical status. Would like to get input from the community regarding feelings about losing official historical status. Would need to set a specific time for the community to give input.

c. Finances remain unknown. Need a total amount we can afford on a new building. The finance committee has decisions to make. USDA pre-application has been done, still waiting for their response. It is a lengthy process. Once the Finance committee meets (May 1, 2024) and makes decisions, can discuss this further.

ACTION: Discuss further at next meeting(s).

VI. New Business: none

VII. Around the Table

Gary: nothing new to add

Meghan: Wants to discuss next Bldg meeting.

Tami: Eagerly awaiting finance committee input.

Cierra: Lots of irons in the fire, trying to keep up.

Suzy: nothing new to add

ACTION: Director to continue to get quotes.

NEXT MEETING: MAY 29, 2024 at 4:15pm.

VIII. Adjournment

Motioned by Fryling, second by Marsh. Adjourned at 5:30 pm