

Henika District Library  
Meeting Minutes

Henika District Library  
Finance Committee Meeting  
March 27, 2024 at 1:45 pm

**Members Present:** Jacqui Kuhn, Gary Marsh, Meghan Augustin (ex officio)

**Members Absent:** Maria Musgrave

**Staff Present:** Cierra Bakovka – Director

**Guests:** None

- I. Call to Order: Meeting called to order at 1:55 pm by Marsh.
- II. Approval of Agenda with corrected date motioned by Kuhn and seconded by Augustin. All yes, motion passed.
- III. Approval of February 21, 2024 Finance Committee Meeting Minutes with corrected date motioned by Kuhn and seconded by Marsh. All yes, motion passed.
- IV. Unfinished Business
  - a. Explore Funding Options for Building Project
    - i. Grants
      1. Historical Preservation Consulting Grant
        - a. Triangle heard back from the Historical Society, who indicated that the options for expanding the building would be to maintain historic status by adding a separate building that can connect to the existing building via a breezeway or to lose historic status if adding on to the existing building.
        - b. There is an opportunity to apply for a \$1500 grant that covers a consultation with a historical preservation expert. Bakovka would like to pursue this grant opportunity to see if the expert is able to present any additional options that would allow for expansion while maintaining historic status. The committee is in favor of Bakovka proceeding with an application for the grant.
      2. Bakovka was informed there may be a USDA community center grant. Kuhn to investigate this as a potential funding source.

3. Teresa Fulk was identified as a local contact who is knowledgeable on grants. Bakovka and Augustin to try to meet with Fulk over the summer.
  4. Kuhn was not able to find any additional opportunities for grants as a potential funding source since the last meeting.
- ii. USDA Loan
    1. Projected Budgets
      - a. USDA representative has requested additional information on projected budgets for the next few years. Bakovka to project future budgets using inflation to provide the necessary information.
  - iii. Millage
    1. Musgrave is assigned to research millage as a potential funding source. No update provided due to absence.
  - iv. Fundraising Campaign (Large Donors)
    1. Bakovka received two potential points of contact from Mike at Triangle: Keith Hopkins and Deb Kalinka Manning
      - a. Bakovka spoke with fundraising specialist Deb Kalinka Manning, who suggested looking into state appropriations. Bakovka to research state appropriations to potentially have a conversation with state representative Thomas Albert to ask him to lobby for Henika to receive funding from the state. Bakovka handed out fundraising materials received from Deb Kalinka Manning for the committee to review.
      - b. Augustin to reach out to Keith Hopkins.

V. New Business: no new business

VI. Around the Table

- a. Marsh is pleased with Bakovka reaching out to different contacts and getting things accomplished. Marsh would like the committee to keep an open mind on whether to maintain historical status and consider potential other sites.
- b. Augustin would like to give the board credit for agreeing to hire Triangle; they have been a huge resource so far and are willing to go to bat for us.
- c. Bakovka is feeling a little burnt out with a packed April and short staffing. Bakovka finds the committee check-ins helpful and is hopeful about continuing to find new doors to open.
- d. Kuhn is trying to take this process one step at a time and not get discouraged.

VII. Adjournment of the meeting motioned by Augustin and seconded by Kuhn. Meeting adjourned at 2:52 pm.