

**Henika District Library
Meeting Minutes-March 14th, 2019**

Meeting Called to order: 6:00 p.m. by President Teresa Fulk

Members Present: Teresa Fulk, Janel Hott, Joshua Wright, Danielle Simmons, Amy Huyck, Gary Marsh

Members Absent: Ann McInerney, Maria Musgrave

Staff Present: Nicole Gray

Community/Guests Present: Melanie Suk (Friends of Library President)

Approval of Agenda motion by Marsh Second by Wright

Approval of February 2019 Meeting Minutes First by Wright,
Second by Simmons

Friends of Henika Library Report:

- Book Sale volunteers needed on April 8th to help set up.
- Starting Cards for a Cause fundraiser.
- Applied to be Wayland Chamber Charity of Choice again. (last year's charity money helped purchase adult tablets & adult books)
- Next Meeting March 26th planning summer reading.
- Plans to donate leftover books to the "Little Free Libraries" around town.

Financial Reports:

- Approval of paid bills First by Hott , Second by Huyck
- Discussion on how the QuickBooks transition was going? Fulk asked who was signing the written checks. Also discussion on the "unspecified" amount and it equals the salaries, wages and benefits. Wright asked about pages 17 & 19 why some amounts were the same and some different. Also clarification that card member service means credit card detail.

Directors Report: (We discussed the following topics)

- The board really likes the new circulation report format.
- The board is happy with all of the social media presence.

- In the youth report we discussed the new teen room configurations and how the switching around was positively received but that the space is just not big enough.

Old Business: None

New Business: None

Around the Table:

- Wright-Appreciates the adjustments and changes to improve the library.
- Hott-Impressed with all of the weeding being done to make room for new and more pertinent books that patrons are looking for.
- Marsh-Informed Fulk & Hott that their terms were up and the renewal deadline is June 30th
- Suk-Is looking forward to the upcoming events.
- Gray-Asked that board members try and get into the library more often.

Meeting Adjourned: 6:50 p.m.

Submitted by:



Janel Hott

Henika District Library Secretary