

AGENDA

Henika District Library
Building & Grounds Committee Meeting
February 2nd, 2026 at 6pm

- I. Call to Order**
 - A. Members Present:
 - B. Members Absent:
 - C. Staff Present:
 - D. Guests:

- II. Approval of Agenda**

- III. Community Opportunity to Address the Committee**

- IV. Approval of Meeting Minutes**
 - A. November 2025 Building & Grounds Committee Minutes

- V. Unfinished Business**

- VI. New Business**
 - A. Expansion Project Contingency Plan
 - B. HVAC Part 2

- VII. Around the Table**

- VIII. Adjournment**

Minutes

Henika District Library

Building & Grounds Committee Meeting

November 18th, 2025 at 6:00 pm

- I. **Meeting called to order at 6:04 pm by Augustin.**
 - A. Members Present: Rachel Brinks, Gary Marsh, Pamela Meyer
 - B. Members Absent: None
 - C. Staff Present: Cierra Bakovka
 - D. Guests: Meghan Augustin

- II. **Approval of Agenda:** Meyer motioned to approve the agenda as presented, Augustin seconded. All in favor, motion carried.

- III. **Community Opportunity to Address the Committee:** No community present.

- IV. **Approval of Meeting Minutes:** Augustin motioned to approve the August 2025 Building & Grounds Committee meeting minutes, Meyer seconded. All in favor, motion carried.

- V. **Unfinished Business**
 - A. Architect RFP
 1. Brianne Pitchford (Triangle) recommended that we hold off on an architect RFP, as that is part of Triangle's services under the Design/Build contract.
 2. Brinks motioned to table the Architect RFP indefinitely, Meyer seconded. All in favor, motion carried.
 - B. Facilities Walk-Through Priorities
 1. The committee assigned condition and priority codes to the items noted during the annual walk-through.

- VI. **New Business: None**

- VII. **Around the Table**
 - A. Brinks: Nothing to add.
 - B. Marsh: Nothing to add.
 - C. Bakovka: Nothing to add.
 - D. Meyer: Nothing to add.
 - E. Augustin: Ate tacos!

- VIII. **Adjournment**
 - A. Augustin motioned to adjourn the meeting, Brinks seconded. Meeting adjourned at 6:36 pm.