

Meeting Minutes:

Henika District Library
Building & Grounds Committee Meeting
January 20th, 2025 at 1pm

I. Call to Order - 1:06

A. Members Present: Gary Marsh, Pamela Meyer, Meghan Augustin

B. Members Absent: Rachel Brinks

C. Staff Present: Cierra Bakovka

D. Guests:

II. Approval of Agenda - motion by Augustin, second by Marsh

III. Community Opportunity to Address the Committee - none

IV. Approval of Meeting Minutes - motion by Augustin, second by Meyer

A. November 2024 Building & Grounds Committee Minutes

V. Unfinished Business - none

VI. New Business

A. Snowfest/Community Chat Recap- Snowfest was great, went very well, about 2k through the door. Several positive comments about the posters displayed with the potential future. Some questions of when, where and how.

Community Chat- very low turnout, only a couple community members. Cierra still provided a great presentation. Holly and Aviv who are apart of a Friends group revival attended and brought up some good marketing ideas. Angelina from the DDA took a few photos of the boards to share later. It is important to host these chats to provide the community with the opportunity for their input.

B. USDA Requirements

Cierra attends a zoom with more information about the official loan application for the USDA. Many things needed for it. Need architectural plans to fill out large parts of the application. We will need a renewed contribution letter of our finances for the project. Will need an official architect to fill out parts of the application. Will need an environmental study involving - knowledge of area that would to be dug, an architectural historian and archeologist for analysis of area, input from SHIPO with historical insight.

1. RFP: Architect?

Mike Meyer from triangle was going to attend but was unable due to poor weather conditions. He was going to provide more knowledge on what a RFP process would be like. However, we need an architect and plans to drive ahead with the loan requirements. We will need decisions made to be able to provide architect with most accurate ideas to create the most accurate drawing for us the first time. Discussed were two main aspects to still be decided upon regarding the reading room area

possible becoming the open air porch it was originally. There are pros and cons and could be a negotiable point for our loan in regard to potential SHIPO approval. More to consider with this. Also for consideration would be to add right into the old 60s addition, or to tear down and build a whole new backside. Pros and cons to both options. Discussion ensued. No formal recommendation decided upon by the committee, but an agreement that the whole board will need to make some major decisions in order for architectural plans to be pursued. We need decisions made to keep the process moving.

VII. Around the Table: Bakovka- February 13 will be our first Love your Library fundraising event, with 10% of all sales at 4one2 going to benefit the library. This will be a series with dates in March and April with other restaurants as well. Marsh - grateful for competent leadership for this expansion dream. Meyer - appreciated the move forward attitude. Augustin- a call to action to start making decisions and work toward making things happen this year!

Adjournment: 2:27, motion by Augustin, second by Meyer