

# MEETING MINUTES

Henika District Library

Planning Committee Meeting

September 7th, 2022 at 12pm

- **Call to Order**

Members Present: Sara Davidson-LeFevre, Danielle Simmons, Meghan Augustin, Tami Fryling

Members Absent:

Staff Present: Cierra Bavovka

Guests: None

- **Approval of Agenda**

Augustin moved to approve the agenda, Fryling seconded.

- **Approval of Meeting Minutes**

Simmons moved to approve the May 20th, 2022 Regular Meeting Minutes, Augustin seconded.

- **Unfinished Business**

None

- **New Business**

- The committee continued work on the draft implementation timeline for Henika's Strategic Plan, to begin the fiscal year in January of 2023.

- The current elevator company reached out to Cierra with a new estimate for repairing the current elevator and keeping it at code. They quoted a \$55,000 estimate to bring up to code, at minimum.

- Fall scheduling for the Planning Committee: we plan to schedule meetings for October and November 2022, with the goal of completion of the Strategic Plan

timeline by December 2022. We plan to discuss our future PC meeting dates after the September board meeting and Board of Trustee meeting dates are finalized.

- **Around the Table**

- LeFevre inquired about landscaping plans out front by renovated porch, Bakovka has plants in mind that she plans to plant and also re-seed areas for grass.

- Perk Pass and free pass for Frederik Meijer Gardens and Sculpture Park was discussed-KDL offers this as part of their Cooperative, but not yet an option with the Lakeland Cooperative.

- **Adjournment**

Meeting adjourned at 1:58pm.