

Henika District Library
Meeting Minutes

Henika District Library
Finance Committee Meeting
January 23, 2025 at 4:15 pm

Members Present: Jacqui Kuhn, Maria Musgrave, Danielle Simmons, Meghan Augustin (ex officio)

Members Absent: None

Staff Present: Cierra Bakovka – Director

Guests: None

- I. Call to Order: Meeting called to order at 4:16 pm by Simmons.
- II. Approval of Agenda motioned by Augustin and seconded by Kuhn. All yes, motion passed.
- III. Approval of November 20, 2024 Finance Committee Meeting Minutes motioned by Augustin and seconded by Simmons. All yes, motion passed.
- IV. Unfinished Business
 - a. Explore Funding Options for Building Project
 - i. Grants
 1. We expect to hear back on the Rural Readiness Grant Program grant the week of February 10. The grant is for up to \$50,000.
 2. Bakovka is working on the Revitalization and Placemaking grant application that is due next week. One requirement still pending is a letter of support from the executive member of the local government; Bakovka to reach out to Mayor Antel again.
 3. Kuhn did not find any new grant opportunities since the last meeting.
 - ii. USDA Loan
 1. The next steps in the application process are to update the applicant contribution letter and conduct an environmental study. The Building and Grounds Committee will be working toward an RFP for an architect to begin work on blueprints, which are necessary prior for an environmental study.
 - iii. Millage
 1. The committee discussed potential millage amounts and millage length. The goal is to leverage all other funding

sources to minimize potential millage needs. Timing was discussed, with May 2026 as a potential goal for going to ballot.

iv. Large Donors/Memorials

1. Simmons and Kuhn to check rental prices for local halls/gyms.
2. Simmons to reach out to local funeral homes about being on the memorial donations list.
3. Love Your Library Nights are scheduled at local restaurants 4 One 2, McDuffs, and Open Road in the upcoming months. Each of the three restaurants has agreed to donate 10% of sales for their scheduled night.
4. Fundraising events planning will be shifting to the Planning committee.

V. New Business

i. Snowfest/Community Chat Recap

1. Approximately 2600 people went through the library during Snowfest. Bakovka reported hearing a lot of excitement and no negative comments about the expansion plans featured at the event.
2. A few people attended the community chat. Holly and Aviv with the Friends of the Library group were in attendance.

ii. Intern

1. There is a local person going to library school who wants library experience and approached Bakovka about an internship experience. The group recommends starting off with job shadowing and gaining experience as a volunteer.

VI. Around the Table

- a. The next committee meeting was set for March 4 at 4:15pm.
- b. The group had nothing else to add.

VII. Adjournment of the meeting motioned by Simmons and seconded by Augustin. Meeting adjourned at 5:39 pm.