

Henika District Library
Meeting Minutes

Henika District Library
Special Meeting: Budget Hearing
September 14, 2021 at 6:00 pm

Members Present: Meghan Augustin, Suzy Byville, Jacqui Kuhn, Sara LeFevre, Gary Marsh, Maria Musgrave, Danielle Simmons

Members Absent:

Staff Present: Cierra Bakovka – Director

Guests: Kyle Miller

- I. Call to Order: Meeting called to order at 6:03 pm by Augustin.
- II. Approval of Agenda motioned by LeFevre and seconded by Marsh. All yes, motion passed.
- III. Community Opportunity to Address the Board
 - a. Kyle Miller has looked through the past meeting minutes and sees lots of progress and lots of awesome projects happening. Miller expressed interest in joining the board but is not sure if he is eligible for the open position due to his location.
- IV. Roll Call Vote to Approve Proposed Budget
 - a. The County Equalization Department provides information that allows Bakovka to calculate how much Henika will get from property taxes for the next year. The budgeted City Contribution and Township Contribution are based on these calculations.
 - b. The budget includes a transfer of \$100,000 from the savings account in order to perform much-needed repairs to the building. The budgeted amount for capital outlay is an estimate because Bakovka has not yet received bids for all the work that needs to be done.
 - c. The budget includes a transfer of \$10,000 from the Laverne Johnson Book Fund for materials. It is standard procedure to allocate 30% of the difference between the millage income and employee payroll/benefits/liabilities on materials.
 - d. Approval of the proposed budget for fiscal year 2022 motioned by Musgrave and seconded by Marsh. A roll call vote was conducted. Motion approved.
 - i. LeFevre YES
 - ii. Marsh YES
 - iii. Simmons YES
 - iv. Byville Yes

- v. Kuhn YES
- vi. Musgrave YES
- vii. Augustin YES

V. Adjournment: Meeting adjourned at 6:31 pm by Augustin.