

Meeting Minutes

Henika District Library
Building & Grounds Committee Meeting
May 17th, 2023 at 1pm. Starts 1:00.

I. Call to Order

- A. Members Present: Fryling, Marsh, Augustin
- B. Members Absent: Byville
- C. Staff Present: Bakovka
- D. Guests: None Present

II. Approval of Agenda - Motioned by Augustin, seconded by Marsh

III. Community Opportunity to Address the Committee

IV. Approval of Minutes – Motioned by Augustin, seconded by Fryling

V. Unfinished Business

- A. Reflection on *Triangle's* Presentation – Very helpful dialogue, they have diverse ideas and options plus non-profit experience. Discussion ensued regarding what we want and where to start.
- B. Follow up on Gary's Proposal - Letter written by Marsh presented to committee members. Edits made and proposed letter will be sent out by Bakovka on Library letter head.
- C. Follow up on parking lot plan: Wayland Mayor and City Manager have been approached and explained they would be open to selling the parking lot for a minimal cost with Library paying attorney costs. Library realizes all future maintenance will be at library's expense. This would all be contingent on full council approval. Next: bring a written proposal to Library Board then pursue next steps, including contacting an attorney to write up the proposal at the expense of the Library.

D. Planning Discussion – The committee thinks the next step is to choose a construction manager to help guide the rest of the process. Discussion ensued. Bakovka to reach out to Plainwell Library and ask Triangle for more structured payment information. Take parking lot proposal to board. Further narrow down expansion options before presenting to board.

VI. New Business - None

VII. Around the Table

Tami: Bench at back door is an eyesore and needs to be replaced. Bakovka already has someone lined up to take it.

Gary: Nothing to add

Bakovka: Is very busy working on filling open positions and asks for patience.

Augustin: appreciates hearing this process starts slowly, this is reassuring. Suggests picking date for next meeting at Board mtg on June 13. Good dates may be June 15, June 21 for Bakovka. 1:00 pm time is agreeable for all committee meetings.

VIII. Adjournment at 2:03pm - Motioned by Augustin, seconded by Fryling