

# AGENDA

Henika District Library  
Building & Grounds Committee Meeting  
March 13th, 2023 at 4pm

- I. Call to Order**
  - A. Members Present:
  - B. Members Absent:
  - C. Staff Present:
  - D. Guests:
  
- II. Approval of Agenda**
  
- III. Community Opportunity to Address the Committee**
  
- IV. Approval of Meeting Minutes**
  - A. February 2023 Building & Grounds Committee Minutes
  
- V. Unfinished Business**
  - A. Building Wants vs Needs List
  
- VI. New Business**
  - A. Gary's Proposal
  
- VII. Around the Table**
  
- VIII. Adjournment**

# AGENDA - Minutes

Henika District Library  
Building & Grounds Committee Meeting  
February 6th, 2023 at 4pm

## **I. Call to Order- 4:04pm**

Motion by Fryling; Second by Byville

A. Members Present: Tami Fryling, Suzy Byville

B. Members Absent: Gary Marsh

C. Staff Present: Cierra Bakovka

D. Guests: Meghan Augustin (ex officio)

## **II. Approval of Agenda**

Motion by Fryling; Second by Byville

## **III. Community Opportunity to Address the Committee- *none present***

## **IV. Approval of Meeting Minutes**

A. May 2022 Building & Grounds Committee Minutes

Motion by Augustin; Second by Fryling

## **V. Unfinished Business- *none***

## **VI. New Business**

A. Building Wants VS Needs List- *made lists and will discuss with the full board*

B. Jay Prosch-Jensen Proposal/ Metal Art- *will seek final approval from full board*

C. Letter Signage- *still deciding; will reassess*

## **VII. Around the Table**

## **VIII. Adjournment- 5:14pm**

Motion by Byville; Second by Augustin



# Building Wants VS Needs List - DRAFT

## NEEDS

## WANTS

Study rooms

Director office

program space / community

Computer lab

Bigger parking space

Youth & Adult Desk

Access / egress <sup>sr</sup> Elevator

Kitchenette

Staff space / work / perform <sup>duties</sup>

Break room

Clean server room

Staff Bathroom

Seperate Kids / teen area

Drop box into building

Storage space

Janitor closet

Drinking fountains

makerspace

reading room

## Proposal

Metro Health Services is soon to break ground for a new expanded health care facility on West Superior Street in Wayland. This new facility will be considerably larger than their existing offices at 893 East Superior Street.

The Henika District Library at 149 South Main Street, Wayland is currently addressing a chronic shortage of space in their building to effectively and efficiently conduct library business. Plans for physically expanding the historic building are hampered by property restrictions. The library building is essentially land-locked with little room to expand.

This proposal is to investigate to possibility of acquiring the Metro Health building on East Superior Street for the purpose of moving the Henika District Library to that location.

Benefits of the new location;

- \*a larger building with more usable floor space
- \*one level eliminating the need for an elevator.
- \*a lower level is accessible at ground level at the rear of the building
- \*there is more than ample parking space for library patrons.
- \*existing examination rooms are ideal "study rooms" for library use.
- \*the existing office manager's office can easily be converted to a library director's office.
- \*the East Superior Street location is within walking distance of Steeby School, Wayland Middle School and Wayland High School.
- \*the Metro Health building is a contemporary building with up-to-date code requirements and modern building materials assuring more cost effective maintenance.
- \*regardless of any expansion of the old Henika Library building the property will always be land-locked.
- \*Purchasing an existing suitable building will be more economical than new construction and will be functional sooner than new construction.

I would encourage contacting Metro Health or the owner of the building (probably Mike DeWeerd) to discuss the possibility of Henika District Library purchasing the Metro Health building..





