

Agenda

Henika District Library
Planning Committee Meeting
September 23rd, 2025 at 4:15pm

I. Call to Order - Called to order at 4:15pm by Brinks

Members Present: Rachel Brinks, Danielle Simmons, Deb VanderSlik

Members Absent: None

Staff Present: Cierra Bakovka

Guests: Meghan Augustin

II. Approval of Agenda - Mentioned by Augustin, seconded by VanderSlik

III. Approval of Meeting Minutes - Mentioned by VanderSlik, seconded by Augustin

- 9/4/2025 Minutes

IV. Unfinished Business

A. Professional Fundraiser

a. Review Proposals

- i. The committee received 9 proposals for review. Proposals we assessed based on how well they followed the RFP guidelines, whether or not the proposal met the needs of the library, pricing, and company reputation. Some proposals included a feasibility study as an additional option. Discussion ensued.

b. Select Interview Candidates

- i. Brinks motioned that the committee interviews Kristin Gootjes Consulting and Kennari Consulting, seconded by Simmons. All in favor, motion passed. Bakovka to schedule interviews.

c. Finalize Questions

- i. Questions reviewed. Some added and will be tailored to individual interviewees.

V. New Business -None

VI. Around the Table

- All expressed general disillusionment regarding the function of a fundraising consultant based on RFP responses.

VII. Adjournment - 5:23pm. Motioned by Brinks, seconded by Augustin