

Henika District Library
Meeting Minutes

Henika District Library
Board of Trustees Meeting
July 14, 2026 at 6:30 pm

Members Present: Meghan Augustin, Elizabeth Engels, Jacqui Kuhn, Gary Marsh, Pam Meyer, Danielle Simmons

Members Absent: Rachel Brinks, Deb Vander Slik

Staff Present: Cierra Bakovka – Director

Guests: Kirstin VanderMolen (Kennari)

- I. Call to Order: Meeting called to order at 6:33 pm by Kuhn.
- II. Approval of Agenda motioned by Simmons and seconded by Marsh. All yes, motion passed.
- III. Community Opportunity to Address the Board: No update provided.
- IV. Approval of June 2026 Regular Meeting Minutes motioned by Marsh and seconded by Engels. All yes, motion passed.
- V. Financial Reports for June 2026
 - a. Monthly check register was reviewed.
 - b. Credit Card Detail Report was reviewed.
 - c. YTD Budget vs. Actual was reviewed.
 - d. United Bank Accounts were reviewed.
 - e. Approval of paid bills motioned by Simmons and seconded by Meyer. All yes, motion passed.
- VI. Director's Report
 - a. 1200 people came through our Summerfest booths on the street. In street library card sign up not as successful, but worth a try. Abby's last day is July 17 and we have 30+ applicants to consider for replacement. Library tours are happening next week to promote connections and fundraising. July 28th will be a presentation to Allegan County Community Foundation for fundraising connection. July 21st will be the staff meeting, highlight of preventing conflict.
 - b. Monthly statistics – record setting program attendance for June, record breaking summer reading program with 910 participated. More discussed.
 - c. Youth report - reviewed
 - d. Adult report - reviewed

- e. Circulation report -reviewed
- f. Kennari Report
 - i. Kirsten was here to discuss. Looking for a co-chair for Campaign Committee still. Board member contributions coming in and appreciated to show project support. Looking for board liaison to join the Campaign Committee. Look for a solution of hurdle of not being a 501c3, which would allow for wider range of fundraising opportunities. Board to discuss options with additional summarized information from Kirstin. Campaign committee meeting July 21 at 3:30.

VII. Committee Reports

- a. 7/13 Finance Committee – salary and wage policies reviewed, due to minimum wage increase in January 2027. Next meeting Thursday, July 16 at 1pm.

VIII. Unfinished Business

IX. New Business

- a. Committee Openings – changing options due to President and Vice President seat changes. Kuhn agreed to serve as ex-officio, Augustin joined the open seat on Finance committee, Engels agreed to be board liaison the Campaign Committee.
- b. Salary and Wages Policy – January 2027 minimum wage to \$15/hour. Recommended changes to the policy as presented by the Finance committee and discussed. Motion to accept changes as presented by Marsh and seconded by Meyer. All yes, motion carried.
- c. Set 2026 Budget Hearing – Kuhn motion to set Budget Hearing August 11, 2026 at 6pm, Augustin seconded. All yes, motion carried.

X. Around the Table

- a. Engels and Meyer had nothing to add
- b. Simmons – will be resigning seat after August. Will keep the expansion dream alive.
- c. Marsh – Amazed and appreciative of all aspects of supporting this library, especially Cierra
- d. Bakovka – wishing Danielle the best. Proud of staff with summer reading.
- e. Kuhn – congrats to Cierra for her wedding and thanks to Danielle for her service.
- f. Augustin – appreciative of so many.

XI. Adjournment of the meeting motioned by Augustin and seconded by Kuhn. Meeting adjourned at 8:00 pm.