Minutes

Henika District Library

Planning Committee Meeting
October 28, 2026 at 6:00 pm

I. **Meeting called to order at 6:05 pm by Miller.**
   A. Members Present: Rachel Brinks, Mike Miller, Deb Vander Slik, Jacqui Kuhn (ex-officio)
   B. Members Absent: None
   C. Staff Present: Cierra Bakovka
   D. Guests: None

II. **Approval of Agenda:** Kuhn motioned to approve the agenda. Vander Slik seconded. All in favor, motion carried.

III. **Approval of Meeting Minutes:** Brinks motioned to approve the May 2026 Planning Committee meeting minutes, Bakovka seconded. All in favor, motion carried.

IV. **Unfinished Business**
   A. Draft 2027-2030 Strategic Plan
      1. Discussed slight rewording of current mission statement to use active language.
      2. Discussed potential third goal and steps to achieve it.

V. **New Business**
   A. Review Kennari Contract Renewal
      1. Discussed satisfaction levels with Kennari as our professional fundraising consultant. Our current contract will end at the end of November 2026. We would like to see more progress with major gifts. Kennari believes they need another 8 months or so to reach our goal, based on their previous projects.
      2. Miller motioned that we recommend to the Board that we extend the Kennari contract to Dec. 31, 2026, with the understanding that Kennari will have until then to secure at least one major gift, and we will reevaluate the contract again after that time. Kuhn seconded. All yes, motion carried.

VI. **Around the Table**

Brinks - Asked about any previous Board discussions surrounding sustainable funding for expansions in the future, given the difficulty of fundraising.
Bakovka - Thanks to everyone.

Kuhn - Thanks to Miller for chairing the Committee. Appreciates the efficient use of time in the meeting.
Miller - Nothing to add.
Vander Slik - Nothing to add.

VII. Adjournment: Miller motioned to adjourn, Kuhn seconded**.** Meeting adjourned at 7:02 pm.