

Minutes

Henika District Library
Finance Committee Meeting
October 7, 2026 at 6pm

I. Call to Order at 6:00pm

Members Present: Meghan Augustin, Elizabeth Engels, Pam Meyer, Danielle Simmons

Members Absent: None

Staff Present: Cierra Bakovka – Director

Guests: Triangle associates Nicole DiDonato and Matt Miller

II. Approval of Agenda motioned by Meyer, and seconded by Simmons. All yes, motion carries.

III. Approval of Previous Meeting Minutes

A. September 23, 2026. Motioned by Augustin, seconded by Meyer. All yes, motion carries.

IV. Unfinished Business

A. Bond/millage - other local libraries around the area have been contacted in an ask to compare their debt millage holdings. Responses received so far were reviewed. More examples of information only campaigns were reviewed. Miller pointed out the importance of messaging once the information only advertising comes out from the library matching with any outside committees that form for promotion. Added Snow Fest, Dec 5, to the timeline calendar to have some physical form of information ready to be able to be handed out during that time. The information to highlight in that first handout could include showing what each household would be estimated to pay, what the community is getting out of this expansion, the what and why of this ask for expansion. Ideally we will have building renderings available to display at Snow Fest also. Discussed having mailings of information to go out sometime in February to March to be in line with when absentee ballots release in later March. If the info is small, like a large postcard size, have a QR code to link for more details.

B. Audit quote updates - one quote received so far and another company rejected to offer a quote. Hoping more to come. Health insurance quotes coming in to compile to assess for 2027. Bookkeeper position to be discussed at October board meeting next week.

V. New Business - None

VI. Around the Table - Bakovka said staff has been good, fall has been slower in ways. Augustin, Simmons, Engels, and Meyer had nothing to add.

VII. Adjournment at 6:38