

MINUTES

Henika District Library
Finance Committee Meeting
August 12, 2026 at 1pm

I. Call to Order at 1 by Simmons

Members Present: Meghan Augustin, Elizabeth Engels, Jacqui Kuhn
(ex-officio), Danielle Simmons

Members Absent: None

Staff Present: Cierra Bakovka – Director

Guests: Nicole DiDonato - Triangle bond and communications lead, Matt Miller

II. Approval of Agenda motioned by Augustin and seconded by Engels

III. Approval of Previous Meeting Minutes

A. July 28, 2026. Motioned by Simmons, seconded by Kuhn

IV. Unfinished Business

V. New Business

A. Bookkeeper position- there is a discount found for Quickbooks with options to add payroll. Options studied and discussed. Simmons motioned to recommend to hire an in-house bookkeeper with use of discount from TechSoup for Quickbooks, with the addition of the worker premium plan. Kuhn seconded. All in favor.

B. ACCF - fund is separate from the grant we recently received from them. Fund options are used by fellow area libraries. Agency fund and library designated fund work together. Suggested to add this to September board meeting.

C. Bond/Millage - we hired Bendzinski at August meeting. Messaging for bond campaign needs to all match. We need community support and get groups to go out and about. Detail the tax levy. Triangle can help with commutation. Have comparisons ready. All information should be available and accessible to the community. The timeline is

MINUTES

definitely doable if we get to work. Have our way and why now. Nail down dates for what's to come and when it's needed. Mike has a friend that could be contacted to answer questions about bond sales if we think that would help. Bond council and bond sales have different perspectives.

VI. Around the Table - Engels visited TK library. Cierra will set things up for September meeting and noted we will need to plan a finance meeting after the September meeting with the new treasurer. Simmons, Kuhn, and Augustin had nothing to add.

VII. Adjournment - 2:59 by Simmons, second by Kuhn.